

## Publishing

### What It Is

The OnBase Publishing module allows authorized users to create a self-contained OnBase system from a collection of documents. The published system can then be loaded on any Windows-based PC to view the documents.

### How It Works

OnBase Publishing takes a user-defined collection of documents and extracts the physical files and database records that identify the OnBase documents. The content, including viewing and database executables are written to a network folder or CD / DVD drive (if using the CD or DVD Authoring Modules).

Users of the self-contained system can access standard OnBase functions such as document retrieval, double-click cross-referencing, text searching, printing, custom queries and envelopes. Furthermore, multiple CDs / DVDs can be imported to add or update documents to the published system.

Organizations looking to empower users to schedule documents for automated publishing should consider the OnBase Automated Publishing module.

### Who Will Benefit

Organizations that share their documents with other organizations via paper can eliminate the costs and effort associated with printing and distribution as well as and provide a higher level of support. With Publishing, the documents could be easily gathered and written in a format that allows the other organization to work with them electronically

### Technical Features

- Provides a channel for users outside the OnBase environment to query information in a read only environment
- End users can only publish content that they are authorized to view
- Integrated with the CD / DVD modules as well as the Automated CD / DVD Authoring modules
- Gives Users the following options for publishing: viewing content directly from the CD, installing data onto a workstation, building a catalog of viewing CDs or combining multiple published CDs into one Published instance

### Business Benefits

- Provides an inexpensive method for providing documents to Users who do not have access to the main OnBase system
- Enables users to enhance customer service by creating customized content for customers and partners
- Saves paper and printing costs associated with sharing documents with other organizations
- Any collection of documents identified by authorized users is available for export

### System Requirements

- Windows 98, NT 4 sp 4, Workstation/Server, 2000, XP
- Sybase SQL Server Anywhere Standalone version 5.5, 7 or 8
- Matching Sybase Runtime version to Standalone version listed above
- OnBase Export
- If publishing to CD / DVD, then requires OnBase CD Authoring or DVD Authoring or Automated CD or DVD Authoring

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